

**Sign Language Interpreters Association of NZ Inc.**  
**Performance Report**  
**For the year ended**  
**31 March 2019**

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**Compilation Report**  
**Sign Language Interpreters Association of New Zealand (SLIANZ)**  
**For the year ended 31 March 2019**

Compilation report to the Committee for the Sign Language Interpreters Association of New Zealand (SLIANZ) for their reporting to the members of the Association for the year ended 31 March 2019

**1. Scope:**

On the basis of information provided and in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, I have compiled the financial statements of Sign Language Interpreters Association of New Zealand (SLIANZ) for the period ended 31 March 2019. These statements have been prepared in accordance with the accounting policies described in Note 1 to these financial statements.

**2. Responsibilities:**

The Committee for the Association are solely responsible for the information contained in these financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared. The financial statements were prepared exclusively for your benefit and I do not accept responsibility to any other person for the contents of the financial statements.

**3. No audit or review engagement undertaken:**

My procedures use accounting expertise to undertake the compilation of the financial statements from information provided and do not include verification or validation of that information. No audit or review engagement has been performed and accordingly no assurance is expressed.

**4. Independence:**

I have no involvement with Sign Language Interpreters Association of New Zealand (SLIANZ), other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

**5. Disclaimer:**

I have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, I do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do I accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.



Geoff Palmer CA  
Palmwood & Associates  
Masterton  
Dated: 27 June 2019

**Sign Language Interpreters Association of NZ Inc.**

**Entity Information for the year ended 31 March 2019**

<b>Legal Name of Entity:</b>	Sign Language Interpreters Association of NZ Inc.
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<b>Other Name of Entity (if any):</b>	None
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<b>Type of Entity and Legal Basis (if any):</b>	Incorporated Society, registered on 17 February 1997
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<b>Registration Number:</b>	Rgd No 845321
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**Entity's Purpose or Mission:**

Be a representative body of professional sign language interpreters in New Zealand, which can:

- advise, lobby or consult with other bodies concerning matters pertaining to sign language interpreting.
- maintain a register of professional sign language interpreters.
- promote and maintain high standards of professional practice by sign language interpreters.
- promote the professional status and the use of sign language interpreters.
- set and monitor a code of ethics for sign language interpreters which protects the interests of practitioners and clients.
- facilitate exchange of information and opportunities for professional development amongst sign language interpreters.
- arrange for professional examinations to evaluate and certify sign language interpreters.
- provide a formal channel for consumer input into all matters pertaining to the profession of sign language interpreting.
- establish guidelines and recommendations relating to the training and employment of sign language interpreters.
- promote the recognition and acceptance of communication methods used by Deaf people in New Zealand.

**Entity Structure:**

The membership of the Association is made up of four classes, where the Ordinary Individual Members shall be those members who hold a recognised sign language interpreting qualification from New Zealand or another accrediting body recognised by the Association. The other classes of membership reflect study toward the recognised qualifications or the level of support afforded the Association. The members shall elect the committee each year.

The committee shall be the governing body of the Association. They shall manage the affairs of the Association within the provisions of the constitution.

The committee shall consist of: President, Secretary, Treasurer, and between four and six other elected members

**Sign Language Interpreters Association of NZ Inc.**

**Entity Information for the year ended 31 March 2019**

**Main Sources of the Entity's Cash and Resources:**

The Association's key sources of income are the annual member subscriptions, attendance fees for the annual conference and AGM each July, attendance fees for the professional development workshops and grants/sponsorship secured to support the running of these events.



**Main Methods Used by the Entity to Raise Funds:**

Fundraising is conducted through requests for grants and sponsorship from third parties, and calls made upon the membership to donate funds to support development activity.

**Entity's Reliance on Volunteers and Donated Goods or Services:**

The Association depends entirely on the membership to offer their time to be members of the committee, or to support Association activity. All time involved and the resourcing impact upon members is provided on a voluntary basis. The Association will meet reasonable travel and administrative costs where these are incurred.

**Contact details**

<b>Physical Address:</b>	The Association does not have a physical address. Its key office functions are 'virtual' utilising 'cloud' solutions.
<b>Postal Address:</b>	PO Box 6090 Auckland
<b>Phone/Fax:</b>	The Association has no fixed landline, nor has it contracted with mobile phone providers. The Association leverages these services from Executive Committee members.
<b>Email/Website:</b>	<a href="http://www.slianz.org.nz">www.slianz.org.nz</a>
	Sign Language Interpreters Association of New Zealand (SLIANZ)
	@SLIANZ

**Sign Language Interpreters Association of NZ Inc.**

**Statement of Service Performance for the year ended 31 March 2019**

**Description of the Entity's Outcomes:**

Sign Language Interpreters are recognised for their professionalism and competence in the delivery of their services, and are seen to be supported in their professional development through an ongoing programme to build and sustain capability in sign interpreting.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual	Budget	Actual
	This Year	This Year	Last Year
Annual Conference for members	Not Held	One	Held in November in Auckland
Professional Development Workshop	Held in Auckland in conjunction with the AGM on 27 June 2018	Nil	Held in Wellington in conjunction with the AGM
Regional professional development activity, with at least three regional workshops being held each year	SLIANZ EGL "Running your own business - Outerpreters" CNIG on 4 December 2018	Three	Auckland (+ Skype) - Tuakana Teina Workshop on 5 August 2017
Promotion of the qualification standards for proficiency in sign language interpreting	All year	All year	All year
Maintenance of a Directory that is current and timely	All year	All year	All year
Tuakana Teina Programme (mentoring)	4 workshops held: May, September, October and February	All year	All year

**Additional Information:**

The Directory is now managed online as part of the website upgrade.

SLIANZ was a major sponsor of the WASLI Oceania Conference held in Fiji between 17-19 August 2018

**Sign Language Interpreters Association of NZ Inc.**

**Statement of Financial Performance for the year ended 31 March 2019**

	Notes	\$ Actual This Year	\$ Actual Last Year
<b>Revenue</b>	2		
Donations, fundraising and other similar receipts			
From members		1,620	421
Grants and Sponsorship	8, 9	6,221	2,009
From other parties		200	400
Fees, subscriptions and other receipts from members			
Membership		16,930	17,250
Conference		-	-
Receipts from providing goods or services			
Workshops		4,790	4,100
Interest, dividends and other investment income receipts			
Interest		2	5
Other operating receipts		6,346	-
<b>Total Revenue</b>		<b>36,110</b>	<b>24,185</b>
<b>Expenditure</b>			
Payments related to public fundraising			
Involving the membership		-	40
Volunteer and employee related payments	10	-	-
Payments related to providing goods or services			
Administration and overhead costs			
Stationery		1,090	643
Other administration costs		688	1,479
Direct costs relating to service delivery			
Conference		2,117	200
Professional development workshops or similar		5,073	3,411
Mentoring programme		3,275	700
Other service delivery costs			
Website		7,078	1,011
Grants and donations paid	3		
WASLI - ASLIA COF		4,802	-
Other contributions		2,998	-
Professional development grants		3,516	1,829
Other operating payments		-	-
Face to Face Executive Meeting		1,440	1,273
Travel - internal		709	1,915
Bank charges		49	20
Affiliation fees (WASLI and NZSTI)		1,120	265
Attendance at WASLI Conference		3,297	
Other International Travel		-	640
Accounting/Assurance fees		345	-
Depreciation		129	130
<b>Total Expenditure</b>		<b>37,728</b>	<b>13,556</b>
<b>Operating Surplus or (Deficit)</b>		<b>(1,618)</b>	<b>10,628</b>

**Sign Language Interpreters Association of NZ Inc.**

**Statement of Financial Position as at 31 March 2019**

	<b>Notes</b>	<b>\$ Actual This Year</b>	<b>\$ Actual Last Year</b>
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	4	51,582	60,408
Debtors and prepayments		10,560	-
Other current assets		5	9,144
<b>Total Current Assets</b>		<b>62,147</b>	<b>69,552</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	5	-	129
Investments	4	-	-
<b>Total Non-Current Assets</b>		<b>-</b>	<b>129</b>
<b>Total Assets</b>		<b>62,147</b>	<b>69,681</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	6	305	-
Unused donations and grants with conditions	8	17,749	23,970
<b>Total Current Liabilities</b>		<b>18,054</b>	<b>23,970</b>
<b>Total Liabilities</b>		<b>18,054</b>	<b>23,970</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>44,093</b>	<b>45,711</b>
<b>Accumulated Funds</b>			
Capital contributed by owners or members	9		
Accumulated surpluses or (deficits)		45,711	35,083
Operating Surplus		(1,618)	10,628
<b>Total Accumulated Funds</b>		<b>44,093</b>	<b>45,711</b>

**President:**

**Treasurer:**

**Date:**

**Sign Language Interpreters Association of NZ Inc.**

**Statement of Cash Flows for the year ended 31 March 2019**

	<b>\$ Actual This Year</b>	<b>\$ Actual Last Year</b>
<b>Cash Flows from Operating Activities</b>		
<b>Cash was received from:</b>		
Donations, fundraising and other similar receipts	1,820	5,169
Fees, subscriptions and other receipts from members	16,930	17,250
Receipts from providing goods or services	9,715	(3,471)
Interest, dividends and other investment receipts	2	5
<b>Cash was applied to:</b>		
Payments to suppliers and employees	25,977	12,552
Donations or grants paid	11,316	1,829
<b>Net Cash Flows from Operating Activities</b>	<b>(8,826)</b>	<b>4,572</b>
<b>Cash flows from Investing and Financing Activities</b>		
<b>Cash was applied to:</b>		
Payments to acquire property, plant and equipment	-	-
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>-</b>	<b>-</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>(8,826)</b>	<b>4,572</b>
<b>Opening Cash</b>	<b>60,408</b>	<b>55,836</b>
<b>Closing Cash</b>	<b>51,582</b>	<b>60,408</b>
<b>This is represented by:</b>		
Bank Accounts and Cash	51,582	60,408



**Sign Language Interpreters Association of NZ Inc.**

**Notes to the Financial Statements**

**Note 1 Accounting Policies**

**AP1 Basis of Preparation**

Sign Language Interpreters Association of NZ Inc. is a Tier 3 PBE, is able to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) and has elected to do so. The Association is not large, has no public accountability and has expense transactions less than \$2 million per year.

All transactions are reported in the Financial Statements and related Notes on an accrual basis.

The financial statements are prepared on the assumption that the Trust will continue to operate in the foreseeable future.

**AP2 Goods and Services Tax (GST)**

Sign Language Interpreters Association of NZ Inc. is not registered for GST. Therefore amounts recorded in the Financial Statements are inclusive of GST (if any).

**AP2 Bank Accounts and Cash**

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including term deposits).

**AP4 Changes in Accounting Policies**

There have been no changes in accounting policies during the financial year (last year - nil)

**Note 2 Income**

Cash is received by the Sign Language Interpreters Association of NZ Inc. through membership subscription and attendance fees for conferences and workshops facilitated by the Association. A grant received in 2016/17 from the B McHattie Trust was applied in 2017/2018 and outyears for the Tuakana Teina Programme (mentoring) and to support the National Conference. A grant received in 2017/18 from Webstock has been applied to developing an e-pamphlet.

**Note 3 Grants and Donations Paid**

Grants are paid to support approved individual professional development.

**Note 4 Bank and Cash Held**

**Bank Accounts and Cash at the End of the Financial Year**

<b>Represented by:</b>	<b>This Year</b>	<b>Last Year</b>
	<b>\$</b>	<b>\$</b>
Cheque account(s)		
Main Account	27,405	51,016
Professional Development	76	1,020
Individual Development	2,905	738
Deaf Interpreting	300	300
WASLI	896	4,337
Term Deposit account(s)	20,000	-
Petty Cash	-	2,998
<b>Total Bank Accounts and Cash</b>	<b>51,582</b>	<b>60,408</b>

## Notes to the Financial Statements - continued

### Note 5 Property, Plant and Equipment

SLIANZ holds little property, plant and equipment; generally it does benefit from the resources applied by members in undertaking functions and responsibilities for the Association, or the resources applied by service providers where contracted to do so. In 2016 it purchased office equipment (a portable hard-drive) costing \$259; depreciation was applied this year.

### Note 6 Creditors and accrued expenses

	This Year	Last Year
	\$	\$
Funds paid to SLIANZ in error	305	-
<b>Total Payables</b>	<b>305</b>	<b>-</b>

### Note 7 Commitments and Guarantees

#### Commitments made by SLIANZ

None

#### Guarantees given by SLIANZ

None

### Note 8 Significant Grants and Donations with Conditions that have been applied or remain unapplied at year-end

Description for This Year	Original Amt	Not Fulfilled Amt	Purpose and Nature of the Condition(s)*
B Mc Hattie Grant	13,000	13,000	Assist fund the National Conference
B Mc Hattie Grant	7,000	4,145	Tuakana-Teina mentoring
Webstock - Jenn Gilbert	5,000	604	Communication/ promotion support

Description for Last Year	Original Amt	Not Fulfilled Amt	Purpose and Nature of the Condition(s)*
Ministry of Social Development	179	-	Interpreting Standards
Ministry of Social Development	652	-	NZSL Funding for Te Ao workshops
B Mc Hattie Grant	13,000	13,000	Assist fund the National Conference
B Mc Hattie Grant	7,000	6,170	Tuakana-Teina mentoring
CCS - Spring Workshops (DINZ)	800	-	Presenter Travel costs
Webstock - Jenn Gilbert	5,000	4,800	Communication/ promotion support

### Note 9 Accumulated Funds

This Year				
Description	Capital Contributed by Members	Accumulated Surpluses or Deficits	Reserves	Total
<b>Opening Balance</b>	-	45,711	-	45,711
Surplus/(Deficit)		(1,618)		(1,618)
<b>Closing Balance</b>	-	44,093	-	44,093

**Notes to the Financial Statements - continued**

**Note 9 Accumulated Funds**

Last Year				
Description	Capital Contributed by Members	Accumulated Surpluses or Deficits	Reserves	Total*
<b>Opening Balance</b>	-	<b>34,468</b>	-	<b>34,468</b>
Surplus/(Deficit)		11,243		<b>11,243</b>
<b>Closing Balance</b>	-	<b>45,711</b>	-	<b>45,711</b>

**Note 10 Goods or Services Provided to the Entity in Kind**

Description	This year	Last year
	Estimated value	Estimated value
President	450 hours	386 hours
Secretary	265 hours	323 hours
Treasurer	375 hours	158 hours
Other Executive Committee members	842 hours	919 hours
Full Executive Committee when meeting on the Face to Face weekends in September 2018 and February 2019.	149 hours	156 hours
<b>Total estimated hours for 2015/16</b>	<b>2,081 hours</b>	<b>1,942 hours</b>

It is anticipated that reporting of voluntary time will show change from year to year as improvements are adopted in the method and approach for time recording.

**Note 11 Resources Used as Security for Borrowings**

No borrowings obtained in period.

**Note 12 Related Party Transactions**

There have been no related party transactions

**Note 13 Events After the Balance Date**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year Nil)

**Note 14 Correction of Errors**

There were prior period adjustments made in the comparable financial information for 2017/18 reflecting administration and website costs, having impact on cash and retained earnings. These adjustments amounted to \$615.

**Additional Information**

During 2017/18 SLIANZ's association with Deaf Interpreting New Zealand was discontinued and financial commitments were ceased. Funding support provided in prior years and recognised as a petty cash advance was reclassified during the current year as a contribution to other organisations and disclosed through the Statement of Financial Performance.